

JEFFERSON TOWNSHIP BOARD OF EDUCATION

Regular Meeting Agenda

Monday, July 18, 2022 6:30 PM (Closed Session) – 7:30 PM (Regular Session)

Jefferson Township High School Media Center

District Vision Statement

The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.

- A. _____, called the meeting to order at _____ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

DAILY RECORD and posted on the
Jefferson Township Board of Education website (www.Jefftp.org);

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

- B. Pledge of Allegiance.

C. ROLL CALL:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

D. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of July, 2022 at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve personnel and student matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by _____, seconded by _____, that the meeting is called to public session at _____ PM.

____ Mrs. Gould
____ Mr. Millar
____ Mr. Natale

____ Mrs. Perez
____ Mrs. Small
____ Mr. Stewart

____ Mr. Terpstra
____ Mrs. Wildermuth, *Vice President*
____ Mrs. Poulas, *President*

E. RECOGNITION

F. SUPERINTENDENT'S REPORT

- Good News and Progress

G. PRESENTATIONS

H. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)

Public participation shall be governed by the following rules (Per District Policy #0167):

1. The Public participation period shall be for **thirty minutes** or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be **limited to three minutes duration**;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
 - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
 - b) Request any individual to leave the meeting when that person does not observed reasonable decorum;
 - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
 - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

Please note that "Comments from the Audience" is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.

I. STUDENT REPRESENTATIVES

Student Representatives do not report during summer months when school is not in session.

J. COMMITTEE REPORTS

K. MINUTES OF MEETINGS

Motion by _____, seconded by _____, that the minutes of the June 20, 2022 **Regular Meeting Minutes** be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the minutes of the June 20, 2022 **Executive Session Minutes (1)** be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

Motion by _____, seconded by _____, that the minutes of the June 20, 2022 **Executive Session Minutes (2)** be approved as submitted:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

L. FINANCE AND BUILDING NEEDS

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.18, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

L.1 Motion to approve the purchase order list dated June 2022 in the amount of **\$323,760.16**.

L.2 Motion to approve the check register as of June 2022 in the amount of **\$5,204,622.85**.

Fund	Amount
General Fund (10)	\$4,835,243.64
Special Revenue Funds (20)	\$143,931.21
Referendum Fund (30)	\$225,448.00
Total	\$5,204,622.85

L.3 Motion to approve the vendors' bills list for release on or after July 19, 2022, in the amount of **\$1,196,875.03**.

L.4 Motion to approve the funds transfers in the 2022-2023 School Year, dated June 2022 in the amount of **\$304,120.16**.

L.5 Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, that as of June 30, 2022, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

L.6 Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), that as of May 31, 2022, after review of the Board Secretary's and Treasurer's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

L.7 Motion to approve Brown & Brown as Employee Benefits Consultant in matters related to all health insurance benefits for school year 2022-2023, at a cost of \$60,000.00.

L.8 Motion to approve the application and accept the **Elementary and Secondary Education Act (ESEA)** Funds for school year 2022-2023, in the total amount of \$175,341, allocated as follows:

Title I – Part A	\$ 113,901
Title II – Part A	\$ 50,348
Title IV – Part A	\$ 11,092

L.9 Motion to authorize participation in a consortium lead by the Washington Township School for school year 2022-2023 for the use of **Elementary and Secondary Education Act (ESEA) Title III** Funds in the total amount of \$9,795.

L.10 Motion to approve the Application for the **Individual with Disabilities Education Act (IDEA)** Funds for school year 2022-2023, in the total amount of \$675,721, allocated as follows:

Basic	\$ 642,356
Preschool	\$ 33,365

L.11 Motion to award **Bid #2023-002 HVAC Upgrades** at Jefferson Township High School, Jefferson Township Middle School, and Arthur Stanlick Elementary School to ACP Contracting Inc. in the amount of \$1,844,000.00. (*Bid breakdown sheet attached - Appendix B*)

L.12 Motion to approve the NJDOE Application for **Alternate Use of Toilet Facilities** for the 2022-2023 school year for rooms 101, 102, 103, 104, 105, 106, 107, 108, 109, 110, 111, 112, and 113 at Cozy Lake Elementary School.

L.13 Motion to approve the NJDOE Application for **Alternate Use of Toilet Facilities** for the 2022-2023 school year for rooms 114 and 115 at Ellen T. Briggs Elementary School.

L.14 Motion to establish student meal rates for the 2022-2023 school year, as described below (*Appendix C*):

	<u>Lunch</u>	<u>Breakfast</u>
Elementary	\$3.75	\$2.25
Middle School	\$4.00	\$2.50
High School	\$4.00	\$2.50

L.15 Motion to appoint Lakeland Bank for district banking services, July 1, 2022 through June 30, 2025.

L.16 Motion to appoint Visions Credit Union, as high school bank branch, per Request for Proposals (RFP) opened on June 15, 2022.

L.17 Motion to declare the following checks stale and thus void them:

Check #	Date	Payable to:	Amount
33877	6/11/18	Rachel Brown	\$45.99
34341	6/03/20	Charlene Nunez	\$235.00
34368	6/03/20	Julisa Rodriguez	\$52.00
34397	7/10/20	Izabela Olko	\$26.00
34410	7/13/20	Stephen Farkas	\$8.00
34431	7/13/20	Flipped Dog Yoga, LLC	\$15.00
34434	7/13/20	Razorz Edge	\$25.00
34438	7/13/20	Donagels Donuts & Bagels	\$50.00

L.18 Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

WHEREAS, The employees listed in Appendix A, are attending the named professional development seminar at such identified venues; and

WHEREAS, The attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee; and

WHEREAS, The attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

WHEREAS, The travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

NOW THEREFORE BE IT RESOLVED, That the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable; and

BE IT FURTHER RESOLVED, That the expense is justified and therefore reimbursable (*Appendix A*).

M. PERSONNEL

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.4, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

M.1 Motion to take action on personnel matters, as listed below; and appoint and submit to the Executive County Superintendent applications for emergent hiring and the applicant's attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et. Seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et. seq. for those employees listed below:

(All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.)

PERSONNEL								
A. ADMINISTRATIVE								
Name	Nature of Action	Position/Control Number	Salary	Loc.	Date Effective	Date Termin.	Discussion	
Andrea Padelsky 11-000-240-103-008	Appoint	Assistant Principal 15-80-82/abh	\$135,000	JTHS	9/19/22	6/30/23	Replacing V. Nadler	
Vickki Nadler, Ed.D.	Adjusted End Date	Assistant Principal 15-80-82/abh		JTHS	7/15/22	7/16/22		
B. INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Cathy Duda 11-230-100-101-006	Appoint	BSI/Math Teacher (LTS) 10-60-60/caf		\$279.38/diem	White Rock	9/6/22	1/14/23	Replacing #2071 Over 60 days
Patricia Carroll 11-213-100-101-290	Appoint	Special Education Teacher (LTS) 10-10-10/aje		\$200/diem	Stanlick	9/6/22	11/24/22	Replacing #1908 Less than 60 days
Erica Duda* 11-213-100-101-006	Appoint	Special Education Teacher (LTS) 10-60-60/aix		\$279.38/diem	White Rock	9/6/22	1/7/23	Replacing #1110 Over 60 days
Megan Hurler 11-000-219-104-007	Appoint	School Psychologist 10-70-70/bxi	MA+30 Step 2	\$60,775	JTMS	9/1/22	6/30/23	Replacing K. Kandel
Naiden Nazaire 11-110-100-101-005	Appoint	Elementary Teacher (LTS) 10-50-50/age		\$279.38	Cozy Lake	9/6/22	4/6/23	Replacing #1363 Over 60 days
Joyce Seifried 11-140-100-101-008	Appoint	Technology Education Teacher 10-80-80/ate	MA Step 16	\$77,849	JTHS	9/19/22	6/30/23	Replacing M. Sawicki
Jessica Studnick 11-130-100-101-007	Appoint	Teacher of ELA 10-70-70/apu	BA+15 Step 7	\$60,775	JTMS	9/1/22	6/30/23	Replacing C. LaMonica
Hannah Svendsen 11-120-100-101-006 11-120-100-101-001	Appoint	Music Teacher (.49) 10-60-60/btm	BA Step 6	\$28,456.75	White Rock Stanlick	9/1/22	6/30/23	Replacing J. Rothstein
Theresa Fogel 11-204-100-101-007	Assignment Change/Account Code Change	Special Education Teacher 10-70-70/cbg			JTMS	9/1/22	6/30/23	
Jenna Kelly 11-213-100-101-007	Assignment Change/Account Code Change	Special Education Teacher 10-70-70/aue			JTMS	9/1/22	6/30/23	
Molly Neral 11-230-100-101-006	Transfer	BSI Teacher/Math 10-60-60/caf			White Rock	9/1/22	6/30/23	Replacing L. McLoughlin
Lindsay Nievera 11-213-100-101-007	Assignment Change/Account Code Change	Special Education Teacher 10-70-70/aij			JTMS	9/1/22	6/30/23	
Joanna Reiss 11-209-100-101-007	Assignment Change/Account Code Change	Special Education Teacher 10-70-70/bvv			JTMS	9/1/22	6/30/23	
Patricia Szuskowski 11-204-100-101-007 (.50) 11-209-100-101-007 (.50)	Assignment Change/Account Code Change	Special Education Teacher 10-70-70/cbd			JTMS	9/1/22	6/30/23	
Jaclyn Sabella 11-230-100-101-006	Rescind	BSI Teacher/Math 10-60-60/caf			White Rock	9/1/22	6/30/23	Previously replacing L. McLoughlin
Serina Signorello 11-130-100-101-007	Rescind	Math Teacher 10-70-70/agr			JTMS	9/1/22	6/30/23	Previously replacing J. Sabella
Shawna Bolster	Resignation	School Psychologist 10-80-80/add			JTHS	9/1/22	6/30/23	Resigned prior to start date
Francis Kelly	Resignation	Spanish Teacher 10-60-60/any			White Rock	9/5/22	9/6/22	
Melissa Kwiecinski	Resignation	Business Teacher 10-80-80-asv			JTHS	7/18/22	9/16/22	
Christina LaMonica	Resignation	ELA Teacher 10-70-70/apu			JTMS	7/30/22	7/31/22	
Justin Rothstein	Resignation	Music Teacher (.49) 10-60-60/btm			White Rock Stanlick	6/30/22	7/1/22	
Marilyn Sawicki	Resignation	Technology Education Teacher 10-80-80/ate			JTHS	6/30/22	7/1/22	
#0660	Medical Leave	10-50-50/ads			Cozy Lake	10/3/22	12/4/22	Utilizing 40 personal illness days
#0660	Family Leave	10-50-50/ads			Cozy Lake	12/5/22	3/25/23	Utilizing 4 family illness, 3 personal days, and balance unpaid
#2632	Family Leave	10-80-80/asj			JTHS	10/31/22	1/21/23	Unpaid

*Requires mentoring

C. NON-INSTRUCTIONAL								
Name	Nature of Action	Position/Control Number	Deg/Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Cheryl Mirando 11-000-270-160-000	Appoint	Bus Driver 10-90-90/bfq	Step 1	\$25.45/hr.	Transportation	9/1/22	6/30/23	Replacing D. Lewis with benefits
Robert Kennedy 11-000-262-100-260	Transfer	Custodian 12-10-12/bww			Stanlick	7/1/22	6/30/23	Replacing M. Stahl
Robert Leppard 11-000-262-100-260	Transfer	Custodian 12-90-92/bgb			District	7/1/22	6/30/23	Replacing R. Kennedy
Marc Stahl 11-000-262-100-260	Transfer	Custodian 12-80-82/alg			JTHS	7/1/22	6/30/23	Replacing R. Leppard
Grace DePalma 11-000-217-106-008	Extra Hours	Special Education Aide 09-80-80/bds			JTHS	6/9/22	6/15/22	Not 2 exceed 6.67 hrs. for 2 CBI field trips
Betsy Kuntz 11-212-100-106-008	Extra Hours	Special Education Aide 09-80-80/aab			JTHS	6/9/22	6/15/22	Not to exceed 6.67 hrs. for 2 CBI field trips
Linda Lipton 11-000-219-106-006	Extra Hours	Special Education Aide 09-60-60/bbh			White Rock	6/15/22	6/16/22	Not to exceed 1.75 hrs. for 4th grade field trip
Kimberly Torsiello 11-213-100-106-006	Extra Hours	Special Education Aide 09-60-60/bvh			White Rock	6/15/22	6/16/22	Not to exceed 1.75 hrs. for 4th grade field trip
Martina Cannon	Resignation	Hall Monitor/Security 09-70-70/bge			JTMS	6/30/22	7/1/22	
Lisa Carroll	Retirement	Special Education Aide 09-60-60/bht			White Rock	6/24/22	6/25/22	Retiring after 9.5 years of service in district

D. SUBSTITUTES/OTHER							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Jason Kalish	Appoint	Summer Assistant Principal Substitute	\$498.08/diem	JTHS	7/7/22	8/31/22	As needed

E. EXTRA DUTY PAY 2021/2022								
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.	Discussion
Danielle DiMaggio 11-000-213-1001-000	Appoint	School Nurse 10-70-70/aba		\$40.47/hr.	JTMS	6/6/22	6/11/22	Not to exceed 1 hr. for 2 days nursing coverage
Michael Fernandes	Appoint	Athletic Trainer - Extended season		\$41.47/hr.	JTHS	5/31/22	6/5/22	Not to exceed 21.5 hrs. for extended season
Kristen Sibbles 11-000-219-104-001	Appoint	School Psychologist 10-10-10/ada		\$42.15/hr.	Stanlick	3/23/22	4/18/22	Based upon approval for pandemic work

F. EXTRA DUTY PAY 2022/2023							
Name	Nature of Action	Position	Level	Salary	Loc.	Date Effective	Date Termin.
Sharon Clayton	Appoint	Academic Team Coordinator	4	\$3,296	JTMS	9/1/22	6/30/23
Christine Courser	Appoint	Academic Team Coordinator	4	\$3,296	JTMS	9/1/22	6/30/23
Jennifer Foley	Appoint	Academic Team Coordinator	4	\$3,296	JTMS	9/1/22	6/30/23
Cheryl Heller	Appoint	Academic Team Coordinator	4	\$3,296	JTMS	9/1/22	6/30/23
Jessica Hoertel	Appoint	Academic Team Coordinator	4	\$3,296	JTMS	9/1/22	6/30/23
Louis Migliacci	Appoint	Elective Team Coordinator	4	\$4,012	JTMS	9/1/22	6/30/23
Sharon Thomas	Appoint	Academic Team Coordinator	4	\$3,296	JTMS	9/1/22	6/30/23

G. SUMMER LEARNING ACCELERATION PROGRAM 20-489-100-101-000/20-483-100-101-000*							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Carol Beier	Appoint	Teacher Substitute	\$58.90/hr.	JTHS	6/27/22	7/29/22	As needed
Scott Byers	Appoint	Teacher	\$39.80/hr.	JTMS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week, not to exceed 146 hrs. for program
Tanya Hartig	Appoint	Teacher Substitute	\$64.70/hr.	JTHS	6/27/22	7/29/22	As needed
Kathryn Kula	Appoint	Teacher Substitute	\$64.31/hr.	JTHS	6/27/22	7/29/22	As needed
Joseph Palazzolo	Appoint	Hall Monitor	\$23.31/hr.	JTHS	6/27/22	7/29/22	Up to 6.5 hrs./day, 4 days/week

*Secondary Funding

H. EXTENDED SCHOOL YEAR							
Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Tara D'Antoni-Smeilus	Appoint	Special Education Aide	\$24.41/hr.	White Rock	7/7/22	8/9/22	3.75 hrs./day for 18 days
Kim Hollar	Appoint	Supplemental Reading Teacher	\$65.00/hr.	White Rock	7/18/22	8/9/22	Not to exceed 2 hrs./week

Wendy Montayne	Appoint	Transportation Aide	\$23.52/hr.	White Rock	7/5/22	8/3/22	As needed
Megan Murray	Rescind	Special Education Aide	\$23.29/hr.	White Rock	7/5/22	8/9/22	3.75 hrs./day for 20 days
Dana Pilla	Rescind	Transportation Aide	\$24.13/hr.	White Rock	7/5/22	8/9/22	1.75 hrs./day for 20 days
Renee Rogan	Rescind	Special Education Teacher	\$42.24/hr.	White Rock	7/5/22	8/9/22	4.25 hrs./day for 20 days
Jaclyn Zinck	Rescind	Special Education Aide	\$24.41/hr.	White Rock	7/5/22	8/9/22	3.75 hrs./day for 20 days

I. SUMMER STAFF APPOINTMENTS

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Christine Gonzalez	Appoint	Summer Counselor	\$305.58/diem	JTHS	7/1/22	8/31/22	Not to exceed 4 days*
Heather Halczli	Appoint	Summer Counselor	\$286.08/diem	JTHS	7/1/22	8/31/22	Not to exceed 4 days*
Margaret Meyer	Appoint	Summer Counselor	\$324.06/diem	JTHS	6/27/22	6/28/22	Not to exceed 1 day*

* Per diem equals 7.25 hours

J. SUMMER EVALUATION PERSONNEL

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Discussion
Yolanda Sanchez	Additional Hours	Social History Evaluations and Summer CST Meetings	\$518.45/diem	District	7/1/22	8/31/22	Not to exceed 5 additional days*
Vanessa Petersen	Additional Hours	Psychological Evaluations and Summer CST Meetings	\$71.51/hr.	District	7/1/22	8/31/22	Not to exceed 15 additional hours
Katherine Van Ness	Additional Hours	OT Evaluations and Summer CST Meetings	\$348.81/diem	District	7/1/22	8/31/22	Not to exceed 7 additional days*
Bethany Killian	Salary Correction	Speech Evaluations and Summer CST Meetings	\$360.84/diem	District	7/1/22	8/31/22	Not to exceed 15 days*

* 7.25 hrs = 1 day

K. CURRICULUM WRITING 11-000-221-104-201

Name	Nature of Action	Position	Salary	Loc.	Date Effective	Date Termin.	Maximum Hours
Connor Brown	Appoint	Health & Physical Education, Grades 6-8	\$42.39/hr.	District	7/1/21	6/30/22	Not to exceed 1.5 hrs.
Katelyn Cannarozzi	Appoint	Health & Physical Education, Grades 9-12	\$42.39/hr.	District	7/1/21	6/30/22	Not to exceed 3 hrs.
Shannon Chapman	Appoint	Health & Physical Education, Grades 9-12	\$42.39/hr.	District	7/1/21	6/30/22	Not to exceed 3 hrs.
Sharon Clayton	Appoint	Grade 7 ELA	\$42.39/hr.	District	7/1/22	6/30/23	Not to exceed 10 hrs.
Katelyn Oller	Appoint	Health & Physical Education, Grades 9-12	\$42.39/hr.	District	7/1/21	6/30/22	Not to exceed 3 hrs.
Danielle Ryan	Appoint	Health & Physical Education, Grades 6-8	\$42.39/hr.	District	7/1/21	6/30/22	Not to exceed 1.5 hrs.
Andrew Scalone	Appoint	Health & Physical Education, Grades 6-8	\$42.39/hr.	District	7/1/21	6/30/22	Not to exceed 1.5 hrs.
Jeremy Thide	Appoint	Health & Physical Education, Grades 9-12	\$42.39/hr.	District	7/1/21	6/30/22	Not to exceed 3 hrs.
Sharon Thomas	Appoint	Grade 7 ELA	\$42.39/hr.	District	7/1/22	6/30/23	Not to exceed 10 hrs.
Amy Thomson	Appoint	Health & Physical Education, Grades 6-8	\$42.39/hr.	District	7/1/21	6/30/22	Not to exceed 1.5 hrs.
Christina LaMonica	Rescind	Grade 7 ELA	\$42.39/hr.	District	7/1/22	6/30/23	Not to exceed 20 hrs.

L. 2022-2023 SCHOOL YEAR COACHING STAFF**FALL**

Name	Nature of Action	Position	Level	Base	Longevity	Salary	Location	Date Effective	Date Termin.
Coleton Benfatti	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	9/1/22	6/30/23
Katie DeBell	Appoint	Assistant Volleyball/Girls	N/A	N/A	N/A	Volunteer	JTHS	9/1/22	6/30/23
Joseph Olean	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	9/1/22	6/30/23
Aidan Sinisgalli	Appoint	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	9/1/22	6/30/23
Marcus Thompson	Appoint	Assistant Football	2	\$5,853.00	N/a	\$5,853.00	JTHS	9/1/22	6/30/23
Christina LaMonica	Rescind	Assistant Volleyball/Girls	3	\$5,448.00		\$5,448.00	JTHS	9/1/22	6/30/23
Joseph Olsen	Rescind	Assistant Football	3	\$6,671.00		\$6,671.00	JTHS	9/1/22	6/30/23
Marcus Thompson	Rescind	Assistant Football	N/A	N/A	N/A	Volunteer	JTHS	9/1/22	6/30/23

*Out of district coach

M.2 Motion to approve the following corrections to the June 20, 2022 Minutes, Section H - Extended School Year:

Name	Nature of Action	Account	Deg/Step	Salary	Date Effective	Date Termin.	Discussion
Susan Headley	Appoint	Special Education Aide	\$23.29/hr.	White Rock	7/5/22	8/9/22	Changed from 4.25 hrs./day to 3.75 hrs./day for 20 days
Dana Maffei	Appoint	Special Education Aide	\$23.29/hr.	White Rock	7/5/22	8/9/22	Changed from 4.25 hrs./day to 3.75 hrs./day for 20 days

M.3 Motion to approve the following job descriptions:

- Director of Health, Physical Education, and Athletics
- High School Assistant Principal
- Coordinator of Human Resources and Public Relations
- Tabletop Games Club (EDP)
- Board Games Club (EDP)

N. EDUCATION

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions N.1 through N.6, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

N.1 Motion to affirm Superintendent's report on incidents of Harassment, Intimidation and Bullying findings reported for May 16, 2022 through June 20, 2022.**N.2** Motion to **approve** student placement for the 2022-2023 school year, as indicated below plus related services as needed:

Student	School	Tuition	Effective
3994474615	The Craig School	\$4,610.00	7/5/22-7/29/22

N.3 Motion to approve the revised Comprehensive Health and Physical Education Curriculum for the 2022-2023 school year, as aligned to the 2020 New Jersey Student Learning Standards (NJSLs).**N.4** Motion to approve the following evaluation tools for certificated personnel for the 2022-2023 School year:

Position	Evaluation Tool
Superintendent	New Jersey School Board Association
Assistant Superintendent	Multidimensional Leadership Performance Rubric (2013)
Principals, Assistant Principals & Directors	NJ Principal Evaluation for Professional Learning (NJPEPL)
Director of Special Services	Special Services, Johnson County & Surrounding Schools
Supervisors	JTPS (2015)
Teachers	Danielson (2011)
Library/Media Specialist	Danielson (2nd Edition)
School Counselor	National School Counselors Association
School Nurse	Danielson (2nd Edition)
School Psychologist	Danielson (2nd Edition)
School Transition Coordinator	CMSD Teacher Development & Evaluation System
Social Worker	Danielson (2nd Edition)
Behavior Analyst/Specialist	Danielson (2011)

Therapeutic Specialists <ul style="list-style-type: none"> • Athletic Trainer • Learning Disabilities Teacher Consultant • Occupational Therapist • Physical Therapist • Speech/Language Therapist 	Danielson (2nd Edition)
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N.5 Motion to accept the District Wellness Report for the 2021-2022 school year.

N.6 Motion to approve the following **day field trips**:

School/Group/Activity	Location
JTHS Choir, Freshman Orientation Choir Picnic	Oak Ridge, NJ
JTHS Marching Band Competition	Chester, NJ
JTHS Marching Band Competition Parade	Franklin, NJ
JTHS Marching Band Competition	Sparta, NJ
JTHS Marching Band Competition	North Caldwell, NJ

O. POLICY

Motion by _____, seconded by _____, to accept the recommendation of the Superintendent to approve and adopt motions O.1 and O.2, as described below:

_____ Mrs. Gould	_____ Mrs. Perez	_____ Mr. Terpstra
_____ Mr. Millar	_____ Mrs. Small	_____ Mrs. Wildermuth, <i>Vice President</i>
_____ Mr. Natale	_____ Mr. Stewart	_____ Mrs. Poulas, <i>President</i>

O.1 Motion to approve the **First Reading** of the following Policies and Regulations (*copy available for review*):

File Code	Title	Action
0143.2 B	High School Student Representative to the Board of Education	M & RV
0163 B	Quorum	RV
1511 P	Board of Education Website Accessibility	M & RV
2415 P	Every Student Succeeds Act	M & RV
2432 P	School Sponsored Publications	A
3270 P	Professional Responsibilities	RV
3270 R	Lesson Plans and Plan Books	RV
4216 P	Dress and Grooming	N
5330 R	Administration of Medication	M & RV
5513 P&R	Care of School Property	M & RV
5517 P	School District Issued Student Identification Cards	M & RV
5530 P&R	Substance Abuse	M & RV
5600 R	Student Discipline - Code of Conduct	M & RV
5722 P	Student Journalism	M & N
5533 P	Student Smoking	RV

KEY: **A** - Abolish **N** – New **RV** – Revised **M** - Mandated

O.2 Motion to approve the **Second Reading** of the following Policies and Regulations (*copy available for review*):

File Code	Title	Action
P 1648.15	Record Keeping for Healthcare Settings in School Buildings-COVID-19	N&M
P 2416.01	Postnatal Accommodations for Students	N
P 2417	Student Intervention and Referral Services	RV & M
P 2461	Special Education/Receiving Schools	RV & M
R 2461.06	Special Education/Receiving School-Appropriately Certified and Licensed Staff	RV & M
R 2461.09	Special Education/Receiving Schools-Statewide and District-Wide Assessment Programs	RV
R 2461.10	Special Education/Receiving Schools-Full Educational Opportunity	RV
R 2461.12	Special Education/Receiving School/Length of School Day and Academic Year	RV
R 2461.14	Special Education/Receiving Schools-Amending Policies, Procedures, the Services Provided, or the Location of Facilities	RV
R 2461.15	Special Education/Receiving Schools-Operation of an Extended Academic Year Program	RV

R 2461.19	Special Education/Receiving Schools-Behavior Modification Program	RV
P 3161	Examination for Cause	RV
R 3212	Professional Staff Attendance	RV
P 4161	Examination for Cause	RV
R 4212	Support Staff Attendance	RV
P 5111	Eligibility of Resident/Nonresident Student	RV
R 5200	Attendance	RV
P&R 5410	Promotion & Retention	RV
P 5411	Promotion from Eighth Grade	RV
R 5511	Dress Code	RV
P 5512	Harassment, Intimidation, and Bullying	RV & M
P&R 5514	High School Parking	RV
P 6162	Corporate Sponsorships	RV
P 7410	Maintenance and Repair	RV & M
R 7410.01	Facilities Maintenance, Repair Scheduling, and Accounting	RV & M
P 8420	Emergency and Crisis Situations	RV & M
P&R 9320	Cooperation with Law Enforcement Agencies	RV & M

KEY: A - Abolish N – New RV – Revised M - Mandated

P. RECOGNITION OF MONTHLY REPORTS

Upon the recommendation of the Superintendent, the Board recognizes the reported Harassment, Intimidation and Bullying Incidents (HIB) for the period of June 20, 2022 through July 18, 2022.

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents	Inconclusive – Case Will Remain Active
Ellen T. Briggs	0	0	0	0
Arthur Stanlick	2	1	1	0
Cozy Lake	0	0	0	0
White Rock	0	0	0	0
Jefferson Twp. Middle School	0	0	0	0
Jefferson Twp. High School	4	3	1	0

Enrollment as of 6/24/22:

	June 2021	June 2022
Grades Pre-K-1	365	407
Grades 2-5	706	691
Total Elementary	1,071	1,098
Grades 6-8	627	562
Grades 9-12	942	921
GRAND TOTAL	2,640	2,581
Tuition students received	0	0
Out-of-district placement	29	26

**Reporting of enrollment numbers for 2020-2021 SY has been modified to accommodate the closing of Milton School for 2021-2022 SY.*

Q. COMMUNICATIONS

R. PUBLIC COMMENTS

Please refer to Section G “Public participation shall be governed by the following rules (Per District Policy #0167)”

S. OLD BUSINESS

T. NEW BUSINESS

U. CLOSED SESSION

Motion by _____, seconded by _____, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 18th day of July 2022, at _____ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at _____ PM.

V. ADJOURN

Motion by _____, seconded by _____, to adjourn the meeting at _____ PM.

_____ Mrs. Gould
_____ Mr. Millar
_____ Mr. Natale

_____ Mrs. Perez
_____ Mrs. Small
_____ Mr. Stewart

____ Mr. Terpstra
____ Mrs. Wildermuth, *Vice President*
____ Mrs. Poulas, *President*

Appendix A


Name	Event Date	Location	Seminar/Function	Registration Fee \$	Lodging cost per night	Meal cost	Mileage @ \$0.35/mi.	Total Expense (not including parking/tolls/miscellaneous fees)
Bublitz, Dawn	8/15 & 8/16	N/A	Intermediate Google Training	\$160.00	-	-	-	\$160.00
D'Amato, Stacey	8/15 & 8/16	N/A	Intermediate Google Training	\$160.00	-	-	-	\$160.00
Devine, Conor	11/13-11/15	Memphis, TN	2022 AOPA Foundation High School Aviation STEM Symposium	\$350.00	-	\$172.50	58	\$542.80
DiDonato, Mark	8/2	Bloomfield, NJ	NGSS Storyline and OpenSciEd	\$175.00	-	-	50.4	\$192.64
Gurlacz, Judy	8/15 & 8/16	N/A	Intermediate Google Training	\$160.00	-	-	-	\$160.00
Jahn, Judith	8/15 & 8/16	N/A	Intermediate Google Training	\$160.00	-	-	-	\$160.00
Judge, Marv	8/15 & 8/16	N/A	Advanced Google Training	\$160.00	-	-	-	\$160.00
Lonie, Michael	8/1 & 8/2	West Orange, NJ	Restorative Practices: Transforming Traditional Consequences into Meaningful Accountability	\$450.00	-	-	60	\$471.00
McCarthy, Susan	8/15 & 8/16	N/A	Intermediate Google Training	\$160.00	-	-	-	\$160.00
Perrulli, Tricia	8/15 & 8/16	N/A	Intermediate Google Training	\$160.00	-	-	-	\$160.00
Powell, Rhonda	8/1-8/4	N/A	AP summer Institute for Statistics	\$675.00	-	-	-	\$675.00
Reinstein, Jodi	10/13&10/14	Atlantic City, NJ	2022 NJPSA Leadership Conference	\$320.00	-	\$88.50	304	\$514.90
Santini, Gina	N/A*	N/A	Legal One Anti-Bullying Specialist Online Certificate Program	\$500.00	-	-	-	\$500.00

*Webinar is open to take at any day and/or time. Staff member to have completed by 9/6/22.

All Meals are prorated 75% on travel days per GSA guidance

Appendix B - July 12, 2022 Bid 2023-002 Results

July 18, 2022
agenda

 PARETTE SOMJEN ARCHITECTS	BIDDERS LIST HVAC UPGRADES PHASE-1 Prepared by Parette Somjen Architects Bids Due: July 12, 2022 @ 1:00PM PSA No. :9042 Single Overall Contract	
BIDDERS	BASE BID	
ACP Contracting	\$ 1,844,000. ⁰⁰	
AMTEK Consulting Inc.		
Centralpack Engineering	\$ 1,952,495. ⁰⁰	
ConstructConnect		
Construction Information Systems		
Desesa Engineering	\$ 2,195,000. ⁰⁰	
Dodge Data		
EACM Corp.		
First Goal		
Iron Mountain Mechanical, LLC		
K&D Contractors, LLC		
MDI, Inc.		
Pattman Plumbing, Heating and A/C, Inc.		
Preferred Mechanical, Inc.		
Thassian Mechanical Contracting, Inc.	\$ 1,954,000. ⁰⁰	

Appendix C - 2022-2023 SY Meal Prices



JEFFERSON TOWNSHIP SCHOOL DISTRICT

ELEMENTARY

2022-2023

Student Lunch\$3.75
Reduced Price Lunch00
Faculty Lunch 5.25

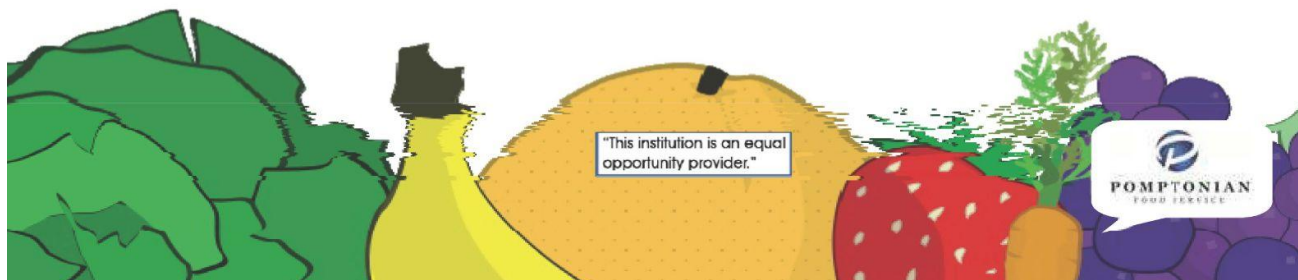
Student Breakfast \$2.25
Reduced Price Breakfast00
Faculty Breakfast 2.90

SNACKS:

Freshly Baked Cookie\$.90
Baked Snacks/Chips 1.25
Fresh Fruit, 1 cup (2 portions) 1.50
Ice Cream..... 1.75-3.25

BEVERAGES:

Milk..... 1.00
Juice, 4 oz. 1.00
Bottled Water, 10 oz..... 1.25



JEFFERSON TOWNSHIP SCHOOL DISTRICT

MIDDLE SCHOOL

2022-2023



Student Lunch \$4.00
Reduced Price Lunch00

Student Breakfast \$2.50
Reduced Price Breakfast00

Faculty Breakfast 2.90
Faculty Lunch 5.25

**EXTRA SLICE OF PIZZA W/PURCHASE OF
COMPLETE LUNCH..... \$2.75**

DAILY DISH LUNCH ENTRÉE:

Entrée & Bread (a la Carte)..... \$4.00
Mozzarella Sticks (4)..... 3.40

DELI CENTRAL:

Complete Deli Lunch,
includes fruit, vegetable, & milk..... 4.00

FRESH FARMSTAND:

Complete Salad Lunch,
includes bread or crackers & milk 4.00
Side Salad..... 1.50
Salad Dressing, packet80

HOMEMADE SOUP:

Cup, 10 oz..... 3.00

BREADS & ROLLS:

Bagel w/Butter..... 2.25
Bagel w/Cream Cheese 2.75
Extra Cream Cheese95
Freshly Baked Muffin 2.50

SIDES:

Fresh Fruit/Fruit Cup, 1 cup (2 portions)... \$1.50
French Fries, 4 oz..... 2.25

SNACK SHACK:

Freshly Baked Cookie..... .90
Baked Snacks/Chips..... 1.25
Pop-Tart, single 1.50
Yogurt, 6 oz. 2.50
Yogurt Parfait..... 3.75
Ice Cream 1.75-3.25

BEVERAGES:

Milk, 8 oz. 1.00
Juice, 4 oz. 1.00
Bottled Water, 16.9 oz. 1.50
Canned Juice..... 2.00
Sport Cap Water, 24 oz. 2.00
Switch 2.00

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opportunity provider."

JEFFERSON TOWNSHIP SCHOOL DISTRICT

HIGH SCHOOL

2022-2023



Student Lunch..... \$4.00
 Student Featured Favorite Lunch..... 4.75
 Reduced Price Lunch..... .00

Student Breakfast \$2.50
 Reduced Price Breakfast00

Faculty Breakfast..... 2.90
 Faculty Lunch 5.25
 Faculty Featured Favorite Lunch..... 5.50

EXTRA SLICE OF PIZZA W/PURCHASE OF
 COMPLETE LUNCH..... \$2.75

DAILY DISH LUNCH ENTRÉE:

Entrée & Bread (a la Carte)..... \$4.00
 Featured Favorite Entrée (a la Carte) 4.75
 Mozzarella Sticks (4)..... 3.40
 Chicken Tenders 4.50

DELI CENTRAL:

Complete Deli Lunch
 (includes fruit, vegetable, & milk) 4.00

FRESH FARMSTAND:

Complete Salad Lunch
 (includes bread or crackers & milk) 4.00
 Side Salad..... 1.50
 Salad Dressing, packet80

HOMEMADE SOUP:

Cup, 10 oz..... 3.00

BREADS & ROLLS:

Bagel w/Butter 2.25
 Bagel w/Cream Cheese 2.75
 Extra Cream Cheese..... .95
 Freshly Baked Muffin 2.50

SIDES:

Fresh Fruit/Fruit Cup, 1 cup (2 portions) ... \$1.50
 French Fries, 4 oz. 2.25

SNACK SHACK:

Freshly Baked Cookie..... .90
 Baked Snacks/Chips..... 1.25
 Pop-Tart, single..... 1.50
 David's Brownie, gluten free 2.75
 Ice Cream 1.75-3.25
 Yogurt Parfait..... 3.75

BEVERAGES:

Milk, 8 oz..... 1.00
 Juice, 4 oz..... 1.00
 Bottled Water, 16.9 oz. 1.50
 Canned Juice..... 2.00
 Diet Beverage Can, 12 oz.
 (non-carbonated or carbonated) 1.75
 Sport Cap Water, 24 oz. 2.00
 Iced Coffee, 16 oz..... 3.00
 Vitamin Water (Zero), 20 oz..... 2.50
 Polar Sparkling Water, 12 oz. 2.25

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